

***Minutes of the Pipestone Soil and Water Conservation District Meeting
January 13, 2011, 9:00 a.m. at the District Office, Pipestone, Minnesota***

Members Present:

Ian Cunningham, Chairman
Ed Loll, Programs
Cal Spronk, Vice-Chairman
Joyce LaBrune, PR & I

Members Absent:

Anna Mae Fritz, Secretary/Treasurer

Others Present:

Stephanie LaBrune, SWCD Administrative Assistant
Kyle Krier, SWCD Administrator
Jerry Purdin, NRCS
Harold Miller, County Commissioner

Approve Agenda:

Motion by Loll; seconded by Spronk to approve agenda. Affirmative: all. Oppose: none.
Motion carried.

Approval of Minutes:

Motion by Loll to approve the minutes of the December 2010 board meeting with the correction that Spronk did not attend the latest Area V meeting; the motion was then seconded by Spronk. Affirmative: all. Oppose: none. Motion carried.

Approval of Financial Report & Bills:

Copies of the financial report and bills were reviewed. Motion made by Spronk, seconded by Loll to approve the financial report & bills for December. Affirmative: all. Oppose: none. Motion carried.

Reports:

Supervisors:

Loll – has been sworn in to the SWCD Supervisor position, and is planning to attend an RC&D meeting next week.

Cunningham- Talked about the meeting that he attended on Jan. 4th. He said that they are working on creating a new program called the Grassland Reserve Enhancement Program (GREP.) He also talked about Bioreactors that are a practice made for cleaning up the ground water. He also attended a state board meeting and talked a little bit about Legislative Day which is coming up Feb. 28th – Mar. 1st and the next Area V meeting that will be held on Feb. 17th in Marshall.

Spronk- Attended the latest S.W. Prairie T.S.A. Meeting in Marshall with Joyce LaBrune. Said that they T.S.A. has two times the projects lined up for 2011 versus any other year. He also said that the committee discussed hiring a person to help out the T.S.A. due to their large workload.

J. LaBrune- Has been sworn in to the SWCD Supervisor position. Talked about the S.W. Prairie T.S.A meeting that she attended said that Russ will be upgrading his

cell phone so that he can get e-mails when he is out in the field. She also said that they are planning on getting some new equipment as well.

New Business:

A. Election Of Officers

The board discussed the board positions for 2011 and agreed to rotate the positions as they have done in the past. Spronk made a motion for Cunningham to be Chairman, Himself to be Vice-Chairman, Loll to be in charge of Programs, Fritz to be Secretary/Treasurer and J. LaBrune to be PR & I. Loll seconded the motion. Affirmative: all. Oppose: none. Motion carried.

B. 2011 Board Committee Assignments

Spronk made a motion to approve the board committee assignments as listed below and Loll seconded the motion. Affirmative: all. Oppose: none. Motion carried.

Personnel –	Ian Cunningham Cal Spronk
Conservation & Zoning Liaison-	Butch Miller, County Commissioner Marge DeRuyter, County Commissioner Ian Cunningham, SWCD Chairman Cal Spronk, SWCD Vice Chairman
RCRCA-	Primary: Joyce LaBrune Alternate: Ed Loll
RC&D-	Primary: Ed Loll Alternate: Cal Spronk
Pipestone Creek-	Primary: Ian Cunningham Alternate: Ed Loll
Rock River-	Primary: Anna Mae Alternate: Cal Spronk
S.W. Prairie T.S.A. -	Primary: Cal Spronk Alternate: Joyce LaBrune

C. Federal Mileage Rate & Supervisor Perdiems

Krier explained to the board that the federal mileage rate is .51 / mile for 2011 compared to .50 / mile in 2010. Spronk made a motion to accept the Federal Mileage rate of .51 / mi. and keep the SWCD Board perdiems the same, \$50 for a regular or in County Board meeting and \$75 for an out of County or all day meeting. Loll seconded the motion. Affirmative: all. Oppose: none. Motion carried.

D. 2011 COLA

Krier explained to the board that the County Commissioners have set a 1% COLA for all of the county employees in 2011. Loll then made a motion to provide a 1% COLA for the SWCD staff, Spronk seconded the motion. Affirmative: all. Oppose: none. Motion carried.

E. State Cost-Share

a. Contract 7-2009 Payment

Krier requested that the board approve the payment of cost-share contract number 7-2009 for a manure settling basin and filter strip. The total project cost was \$89,300 and the district will be paying \$17,852 to the producer. Spronk made a motion to approve the 7-2009 cost-share payment for \$17,852 and Loll seconded the motion. Affirmative: all. Oppose: none. Motion carried.

F. MDH Well Grant Update

Krier talked about the MDH grant that he applied for and let the board know that it sounds like the district will be receiving \$20,000 from the MDH to help them with their well records, but a grant agreement hasn't been received quite yet.

G. 2011 SSTS Clean Water Grant Representative

Krier explained to the board that BWSR has asked the district to designate someone to handle the CWL SSTS low income grant program so that each grant that is given out to the producers doesn't have to be brought to the board in advance. Loll made a motion to designate the current staff to be the grant representatives. Spronk seconded the motion. Affirmative: all. Oppose: none. Motion carried.

H. Stephanie's Annual Review

Krier went over Stephanie's annual review with the board. After a discussion was held and J. LaBrune decided to abstain her vote, Loll made a motion to move Stephanie to a 9K on the 2011 pay scale and Spronk seconded the motion.

Affirmative: all. Oppose: none. Motion carried. There was also a motion made by Spronk to update Stephanie's current job description to one that better fits the job. Loll seconded the motion. Affirmative: all. Oppose: none. Motion carried.

Office Reports:

NRCS:

Purdin- Said that the NRCS is interviewing for a Soil Con. position today in Marshall. He also said that they deadline for CSP Signup is Jan. 21st. He currently has 16 applications in for the program. He also discussed the RIM/WRP program with the board and let them know that they can send people in to the office to get signed up for the program.

SWCD:

Krier- Asked the board if they were ok with the staff being gone February 15-17 to attend a training session on Rain Gardens. He also talked about setting a pay rate for a seasonal secretary while S. LaBrune is on maternity leave.

Raatz- Handed out an article to the board on Feedlots and Pollution for them to look at. She also let the board know that she is applying for more Ag BMP loan dollars. And announced that she is holding a regional CAWT training in Pipestone County.

S. LaBrune- Has been working on multiple reports for the 2010 year end. Also has been working in inputting the 2011 budget.

Commissioner Report:

Harold Miller- announced that they set the levy at 5%, and set a COLA for the county employees at 1%. He also said that they set a 0% COLA for all elected officials within the county.

Upcoming Events:

Next Board meeting – February 10th at 9:00a.m.

Adjournment:

There being no further business; Chairman Cunningham declared the meeting adjourned.