

*Minutes of the Pipestone Soil and Water Conservation District Meeting
June 5, 2008, 9:00 a.m. at the District Office, Pipestone, Minnesota*

Members Present:

Ed Loll, Chairman
Anna Mae Fritz, Vice-Chairman
Ian Cunningham, Secretary/Treasurer
Cal Spronk, PR & I
LeRoy Stensgaard, Programs

Members Absent: None

Others Present:

Kyle Krier, Administrator
Angie Raatz, SWCD Conservationist
Stephanie LaBrune, Administrative Assistant
Jerry Purdin, NRCS
Jeremy Larson, NRCS
Butch Miller, County Commissioner
Gary Watson, NRCS

Approve Agenda:

Motion by Cunningham seconded by Fritz to approve agenda with the additional topic's Angie Raatz's Review and 2007 Audit added to the agenda. Affirmative: Spronk, Stensgaard, Loll, Fritz, Cunningham. Oppose: none. Motion carried.

Approval of Minutes:

Discussion took place with Cunningham stating that he made the motion at the last meeting to purchase the flat screen monitors and for Carol Pantekoek's resignation. Motion by Spronk to approve the minutes of the May 2008 board meeting with changes; seconded by Stensgaard. Affirmative: Spronk, Cunningham, Stensgaard, Loll, Fritz. Oppose: none. Motion carried.

Reports:

Treasurer's: Copies of the financial report and bills were reviewed.

Motion by Cunningham, seconded by Fritz to approve the financial report.
Affirmative: Loll, Fritz, Cunningham, Stensgaard, Spronk. Oppose: none.
Motion carried.

Motion by Cunningham, seconded by Spronk to approve the payment of bills.
Affirmative: Spronk, Fritz, Cunningham, Loll, Stensgaard. Oppose: none.
Motion carried.

Supervisor's:

Stensgaard – announced that RCRCAs Jim Doering resigned, stated that they are still looking for money to drain Lake Redwood. Also, mentioned that there is a fence broken and the Minet Dam, and that someone has been riding 4-wheeler across the face of the dam, causing damage to the dam.

Spronk – Nothing to report

Loll – Talked about the accounting committee meeting held between the SWCD committee, Krier, LaBrune, Kinner & Co. as well as Muelebroeck's

Cunningham – Plans to attend the Convention Planning Meeting on June 10th

Fritz – Nothing to report

NRCS:

Purdin – Gave a handout and discussed it. (Handout attached to minutes)

Larson- Gave a handout of all the projects he has been working on and reported on each project's progress. Stated that there is a dam inspection at the Minet dam June 13th at 9:30.

Watson- Gave an introduction, stating that he has 34 years of experience working with the agency. He started as a trainee and worked his way up to where he is at now. Watson also talked a little bit about CRP.

SWCD:

LaBrune- Plans to attend the convention planning meeting June 10th with Cunningham. Also has been helping Raatz mat the last couple days.

Raatz- Has been busy matting trees. Asked the board if they would think about letting a volunteer help out in the office on days that all of the staff is busy, and can't be in the office; discussion then held on the subject.

Krier- nothing to report

Others:

Harold (Butch) Miller- Stated that the Commissioners' approved a decrease in the interest on the county ISTS loan program from 5% to 3%, also said that the new EMS building is almost complete.

Old Business:

A. Copier- discussed –

Cunningham made the motion to purchase the Kyocera copier from Century business products Stensgaard seconded it. Affirmative: Fritz, Stensgaard, Loll, Cunningham, and Spronk. Oppose: none. Motion carried.

B. Drill Charge-

Discussed whether or not to use the Acre calculator or the total number of acres that was seeded. Also discussed whether to charge each user a minimum charge to cover maintenance expenses or to bill each user accordingly as things get broken on the seeder. Overall, the board decided that Angie should come up with a plan and present it to the board at the July meeting.

No made motion.

C. Accounting- Discussed

Board came to a consensus to have a review of the books done by Muelebroek's, and all of the signature cards changed taking Carol Pantekoek's name off and adding the appropriate names as needed. Cunningham made a comment that it would be beneficial for the staff to have flex because it would save the SWCD money. Stensgaard then made the motion for Muelebroeck's to do the regular accounting and for Kinner & Co. to do the 2008 Audit, and also to have the signature cards at all of the banks changed accordingly; Fritz seconded the motion. Affirmative: Fritz, Stensgaard, Loll, Cunningham, and Spronk. Oppose: none. Motion carried.

New Business:

A. Guest Gary Watson-

Covered in NRCS Reports. No Motion needed.

B. Matting Machine – discussed

Chose to have further discussion at the next board meeting in July..

C. Area V Meeting –

Announced to board that there is an upcoming Area V meeting on June 19th in Windom and registration needs to be done in advance.

No Motion needed.

D. Angie Raatz's Review - discussed

Krier made comments on Raatz recommending a step increase to the board. The board then decided that they will need a review form filled out by the next board meeting before making any decisions so that the process stays the same as it has been in the past.

No motion was made.

E. 2007 Audit- discussed

Motion made by Cunningham to have Meulebroeck's do the 2007 Audit as well as an Accounting review from January 2008 – May 2008, motion seconded by Spronk.

Affirmative: Fritz, Stensgaard, Loll, Cunningham, and Spronk. Oppose: none. Motion carried.

Upcoming Events:

Next Board meeting – July 3rd, 2008 at 9:00a.m.

Adjournment:

There being no further business; Chairman Loll declared the meeting adjourned.

Ian Cunningham, Secretary